

# Welcome to...



We are excited that you have chosen Dan Martin, O.M.D., D.O.M. as your health care practitioner. This letter is designed to help you understand more about Northfield Acupuncture and Alternative Medicine Clinic.

The office is open for appointments Tuesday through Friday 9am to 5pm and Saturday 9am to 12 pm. Please make your appointment in advance if possible. If you are unable to keep your scheduled appointment, please call at least 24 hours in advance to reschedule for a more convenient time. Any appointment that is not rescheduled in advance or is a "no-call no-show" will be charged a \$42 rescheduling fee. Walk-ins are welcome, although scheduled appointments will be given priority.

At Northfield Clinic, your health is our top priority. Cooperation and consistency on your part will speed you down the road to better health. All new patient paperwork, surveys, and questionnaires are required to be filled out prior to seeing the doctor. The information they provide us is very important. Please do not "over think" your answers on the questionnaires and surveys. There is no wrong or right answer, only what best describes your situation.

Your treatment may require multiple visits to get you to where you need to be. For example, if you are receiving acupuncture for back pain or neck pain, the number of treatments required can vary from 5 to 20. IV therapy can be up to and above 20 treatments. Long gaps between treatments can set back your recovery and extend the number of treatments required. These are examples, and your case will vary depending upon your condition. Following the recommended dietary, supplement, exercise, and rest regimens will also increase the effectiveness of your treatments.

Payment is due when services are rendered. If you have questions about the price of your treatment, please ask the office manager.

*Good health takes time, commitment and cooperation.* If you feel that your treatments are working, tell us! If you feel that your treatments are not working or if you do not feel that you are healing as you anticipated, let us know. We do not know how you feel or if your treatments are working unless you inform us. Our ability to treat you depends on your input. We are a team, and your health is our long term goal. If you have any questions, feel free to ask us.

## CANCELLATION POLICY

Patients must call to cancel all appointments at least 24 hours prior to appointment time & date.

If appointment is not cancelled, a \$42 office visit charge will be posted to your account.

Initial after reading \_\_\_\_\_

## F.D.A STATEMENT

The statements and opinions expressed by Dan Martin O.M.D., D.O.M. of Northfield Acupuncture and Alternative Medicine Clinic. Written, audio, video and other formats have not been evaluated by the Food and Drug Administration (FDA).

Information and/or treatments received from Dan Martin O.M.D., D.O.M. / Northfield Acupuncture and Alternative Medicine Clinic are not approved by the Food and Drug Administration (FDA) to diagnose, treat, cure or prevent any disease.

**I have read and understand the above policies. I understand that my health will take time and commitment on my part.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_